

Attendance Summary Report

Nov 03 2019 To Nov 09 2019

Printed On : Jan 10 2020 11:16

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 0 | 0% |
| 0003 | SUCHITRA GHOSH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Absent Employees | | 0 | 0% |
| 0004 | LUNEE DUTTA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 0 | 0% |
| 0007 | KABITA ROY | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 0 | 0% |
| 0008 | KANISKA DAS | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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|----------|-----------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0030 | ABHIJIT SINGHA | 03-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 1 | 3.33% |
| 0003 | SUCHITRA GHOSH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Absent Employees | | 29 | 96.67% |
| 0004 | LUNEE DUTTA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 0 | 0% |
| 0007 | KABITA ROY | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 0 | 0% |
| 0008 | KANISKA DAS | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 04-Nov-2019 | Present | 09:24 | 09:15 | 7:01 | 00:30 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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|----------|-----------------|-------------|--------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0030 | ABHIJIT SINGHA | 04-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|------------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 05-Nov-2019 | Present | 10:33 | 16:15 | 5:42 | 00:00 | 00:33 | 00:44 | | No of Present Employees | | 26 | 86.67% |
| 0003 | SUCHITRA GHOSH | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Absent Employees | | 4 | 13.33% |
| 0004 | LUNEE DUTTA | 05-Nov-2019 | Present | 10:36 | 16:05 | 5:29 | 00:00 | 00:36 | 00:54 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 05-Nov-2019 | Present | 10:36 | 16:08 | 5:32 | 00:00 | 00:36 | 00:51 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 10 | 33.33% |
| 0007 | KABITA ROY | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 10 | 33.33% |
| 0008 | KANISKA DAS | 05-Nov-2019 | Present | 09:32 | 09:36 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 05-Nov-2019 | Present (No OutPunch) | 10:34 | | 6:26 | 00:00 | 00:34 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 05-Nov-2019 | Present | 10:00 | 09:54 | 7:00 | 00:30 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 05-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 05-Nov-2019 | Present | 10:00 | 09:54 | 7:00 | 00:30 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 05-Nov-2019 | Present | 10:00 | 09:54 | 7:00 | 00:30 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 05-Nov-2019 | Present | 10:00 | 09:54 | 7:00 | 00:30 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 05-Nov-2019 | Present | 10:00 | 09:54 | 7:00 | 00:30 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 05-Nov-2019 | ½Present | 16:23 | 09:12 | 00:37 | 00:30 | 6:23 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 05-Nov-2019 | ½Present (No OutPunch) | 16:17 | | 00:43 | 00:00 | 6:17 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 05-Nov-2019 | Present | 09:55 | 16:14 | 6:15 | 00:00 | 00:00 | 00:45 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 05-Nov-2019 | Present | 09:55 | 16:14 | 6:15 | 00:00 | 00:00 | 00:45 | | | | | |
| 0023 | SUNIL GHOSH | 05-Nov-2019 | Present | 10:31 | 14:46 | 4:15 | 00:00 | 00:31 | 2:13 | | | | | |
| 0024 | BAKKAS ALI | 05-Nov-2019 | Present | 09:59 | 15:58 | 5:59 | 00:00 | 00:00 | 1:01 | | | | | |
| 0025 | BINOY BISWAS | 05-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 05-Nov-2019 | Present | 10:36 | 16:05 | 5:29 | 00:00 | 00:36 | 00:54 | |
| 0027 | OINDRILA MAITRA | 05-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 05-Nov-2019 | Present | 09:59 | 09:54 | 7:01 | 00:30 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 05-Nov-2019 | Present | 10:32 | 16:07 | 5:35 | 00:00 | 00:32 | 00:52 | |
| 0030 | ABHIJIT SINGHA | 05-Nov-2019 | Present | 10:31 | 16:39 | 6:08 | 00:00 | 00:31 | 00:20 | |

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|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 06-Nov-2019 | ½Present | 16:09 | 09:42 | 00:51 | 00:30 | 6:09 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 06-Nov-2019 | Present | 10:35 | 16:59 | 6:24 | 00:00 | 00:35 | 00:00 | | No of Present Employees | | 18.5 | 61.67% |
| 0003 | SUCHITRA GHOSH | 06-Nov-2019 | ½Present | 16:09 | 09:42 | 00:51 | 00:30 | 6:09 | 00:00 | | No of Absent Employees | | 11.5 | 38.33% |
| 0004 | LUNEE DUTTA | 06-Nov-2019 | Present | 10:38 | 15:56 | 5:18 | 00:00 | 00:38 | 1:03 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 06-Nov-2019 | Present | 10:28 | 16:20 | 5:52 | 00:00 | 00:28 | 00:39 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | No of Late Coming(Without Remarks) | | 25 | 83.33% |
| 0007 | KABITA ROY | 06-Nov-2019 | ½Present | 16:10 | 09:43 | 00:50 | 00:30 | 6:10 | 00:00 | | No of Early Going (Without Remarks) | | 8 | 26.67% |
| 0008 | KANISKA DAS | 06-Nov-2019 | ½Present | 15:41 | 09:54 | 1:19 | 00:30 | 5:41 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 06-Nov-2019 | Present (No OutPunch) | 10:47 | | 6:13 | 00:00 | 00:47 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 06-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 06-Nov-2019 | ½Present | 16:19 | 09:30 | 00:41 | 00:30 | 6:19 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 06-Nov-2019 | Present | 11:09 | 16:08 | 4:59 | 00:00 | 1:09 | 00:52 | | | | | |
| 0021 | HUMAYUN KABIR | 06-Nov-2019 | Present | 10:14 | 16:11 | 5:57 | 00:00 | 00:00 | 00:48 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 06-Nov-2019 | Present | 10:14 | 16:11 | 5:57 | 00:00 | 00:00 | 00:48 | | | | | |
| 0023 | SUNIL GHOSH | 06-Nov-2019 | ½Present | 10:37 | 14:21 | 3:44 | 00:00 | 00:37 | 2:38 | | | | | |
| 0024 | BAKKAS ALI | 06-Nov-2019 | ½Present | 16:09 | 09:43 | 00:51 | 00:30 | 6:09 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 06-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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|----------|-----------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 06-Nov-2019 | Present | 10:29 | 15:56 | 5:27 | 00:00 | 00:29 | 1:03 | |
| 0027 | OINDRILA MAITRA | 06-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 06-Nov-2019 | ½Present | 16:10 | 09:43 | 00:50 | 00:30 | 6:10 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 06-Nov-2019 | Present | 10:27 | 16:11 | 5:44 | 00:00 | 00:27 | 00:48 | |
| 0030 | ABHIJIT SINGHA | 06-Nov-2019 | Present (No OutPunch) | 10:25 | | 6:35 | 00:00 | 00:25 | 00:00 | |

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|----------|-----------------------|-------------|------------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 07-Nov-2019 | Present | 10:07 | 16:47 | 6:40 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 17 | 56.67% |
| 0003 | SUCHITRA GHOSH | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | No of Absent Employees | | 13 | 43.33% |
| 0004 | LUNEE DUTTA | 07-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 07-Nov-2019 | ½Present | 16:18 | 09:17 | 00:42 | 00:30 | 6:18 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | No of Late Coming(Without Remarks) | | 23 | 76.67% |
| 0007 | KABITA ROY | 07-Nov-2019 | ½Present (No OutPunch) | 16:01 | | 00:59 | 00:00 | 6:01 | 00:00 | | No of Early Going (Without Remarks) | | 4 | 13.33% |
| 0008 | KANISKA DAS | 07-Nov-2019 | ½Present | 15:14 | 09:39 | 1:46 | 00:30 | 5:14 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 07-Nov-2019 | Present (No OutPunch) | 10:32 | | 6:28 | 00:00 | 00:32 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 07-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 07-Nov-2019 | ½Present (No OutPunch) | 16:02 | | 00:58 | 00:00 | 6:02 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 07-Nov-2019 | ½Present (No OutPunch) | 16:01 | | 00:59 | 00:00 | 6:01 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 07-Nov-2019 | ½Present | 16:03 | 09:16 | 00:57 | 00:30 | 6:03 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 07-Nov-2019 | Present (No OutPunch) | 10:46 | | 6:14 | 00:00 | 00:46 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 07-Nov-2019 | Present | 10:10 | 16:56 | 6:46 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 07-Nov-2019 | Present | 10:10 | 16:56 | 6:46 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 07-Nov-2019 | ½Present | 11:03 | 15:00 | 3:57 | 00:00 | 1:03 | 2:00 | | | | | |

Attendance Summary Report

Nov 03 2019 To Nov 09 2019

Printed On : Jan 10 2020 11:16

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|------------------------|---------|----------|----------|-------|---------|----------|---------|
| 0024 | BAKKAS ALI | 07-Nov-2019 | ½Present (No OutPunch) | 16:01 | | 00:59 | 00:00 | 6:01 | 00:00 | |
| 0025 | BINOY BISWAS | 07-Nov-2019 | Present | 12:01 | 16:29 | 4:28 | 00:00 | 2:01 | 00:30 | |
| 0026 | ARPITA DAS | 07-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 07-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 07-Nov-2019 | ½Present (No OutPunch) | 16:01 | | 00:59 | 00:00 | 6:01 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 07-Nov-2019 | Present | 10:34 | 15:55 | 5:21 | 00:00 | 00:34 | 1:04 | |
| 0030 | ABHIJIT SINGHA | 07-Nov-2019 | Present | 10:37 | 15:36 | 4:59 | 00:00 | 00:37 | 1:23 | |

Attendance Summary Report

Nov 03 2019 To Nov 09 2019

Printed On : Jan 10 2020 11:16

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|------------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 08-Nov-2019 | Present | 10:34 | 16:37 | 6:03 | 00:00 | 00:34 | 00:22 | | No of Present Employees | | 22.5 | 75% |
| 0003 | SUCHITRA GHOSH | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | No of Absent Employees | | 7.5 | 25% |
| 0004 | LUNEE DUTTA | 08-Nov-2019 | Present | 10:59 | 16:02 | 5:03 | 00:00 | 00:59 | 00:57 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | No of Late Coming(Without Remarks) | | 21 | 70% |
| 0007 | KABITA ROY | 08-Nov-2019 | Present | 10:17 | 15:55 | 5:38 | 00:00 | 00:17 | 1:04 | | No of Early Going (Without Remarks) | | 20 | 66.67% |
| 0008 | KANISKA DAS | 08-Nov-2019 | ½Present (No OutPunch) | 15:23 | | 1:37 | 00:00 | 5:23 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0011 | MITASHREE ROY | 08-Nov-2019 | Present (No OutPunch) | 10:30 | | 6:30 | 00:00 | 00:30 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0013 | RAJDIP SAHA | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0015 | DURBANANDA JENA | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0016 | URMI MAITRA | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 08-Nov-2019 | Present | 10:18 | 15:54 | 5:36 | 00:00 | 00:18 | 1:05 | | | | | |
| 0018 | KEHARI LAL | 08-Nov-2019 | Present | 10:17 | 15:55 | 5:38 | 00:00 | 00:17 | 1:04 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 08-Nov-2019 | Present (No OutPunch) | 10:33 | | 6:27 | 00:00 | 00:33 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 08-Nov-2019 | Present | 10:10 | 15:58 | 5:48 | 00:00 | 00:00 | 1:01 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 08-Nov-2019 | Present | 10:10 | 15:58 | 5:48 | 00:00 | 00:00 | 1:01 | | | | | |
| 0023 | SUNIL GHOSH | 08-Nov-2019 | Present | 10:36 | 15:16 | 4:40 | 00:00 | 00:36 | 1:43 | | | | | |
| 0024 | BAKKAS ALI | 08-Nov-2019 | Present | 10:17 | 15:55 | 5:38 | 00:00 | 00:17 | 1:04 | | | | | |
| 0025 | BINOY BISWAS | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

Attendance Summary Report

Nov 03 2019 To Nov 09 2019

Printed On : Jan 10 2020 11:16

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 08-Nov-2019 | Present | 10:17 | 15:55 | 5:38 | 00:00 | 00:17 | 1:04 | |
| 0029 | ABHISHEK GHOSH | 08-Nov-2019 | Present | 10:37 | 15:56 | 5:19 | 00:00 | 00:37 | 1:03 | |
| 0030 | ABHIJIT SINGHA | 08-Nov-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

Attendance Summary Report

Nov 03 2019 To Nov 09 2019

Printed On : Jan 10 2020 11:16

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|---------------------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|-------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 1 | 3.33% |
| 0003 | SUCHITRA GHOSH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Absent Employees | | 0 | 0% |
| 0004 | LUNEE DUTTA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 0 | 0% |
| 0007 | KABITA ROY | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 0 | 0% |
| 0008 | KANISKA DAS | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 09-Nov-2019 | WeeklyOff Present (No OutPunch) | 11:05 | | 00:00 | 5:55 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0030 | ABHIJIT SINGHA | 09-Nov-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |