

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 0 | 0% |
| 0003 | SUCHITRA GHOSH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Absent Employees | | 0 | 0% |
| 0004 | LUNEE DUTTA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 0 | 0% |
| 0007 | KABITA ROY | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 0 | 0% |
| 0008 | KANISKA DAS | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0030 | ABHIJIT SINGHA | 20-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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Oct 20 2019 To Oct 26 2019

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 21-Oct-2019 | Present | 10:28 | 17:13 | 6:45 | 00:00 | 00:28 | 00:00 | | No of Present Employees | | 23 | 76.67% |
| 0003 | SUCHITRA GHOSH | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | No of Absent Employees | | 7 | 23.33% |
| 0004 | LUNEE DUTTA | 21-Oct-2019 | Present | 10:36 | 16:15 | 5:39 | 00:00 | 00:36 | 00:44 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 21-Oct-2019 | Present (No OutPunch) | 10:34 | | 6:26 | 00:00 | 00:34 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | No of Late Coming(Without Remarks) | | 20 | 66.67% |
| 0007 | KABITA ROY | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 18 | 60% |
| 0008 | KANISKA DAS | 21-Oct-2019 | Present | 09:33 | 09:47 | 7:01 | 00:30 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0011 | MITASHREE ROY | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0013 | RAJDIP SAHA | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0015 | DURBANANDA JENA | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0016 | URMI MAITRA | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0018 | KEHARI LAL | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 21-Oct-2019 | Present | 10:28 | 16:39 | 6:11 | 00:00 | 00:28 | 00:20 | | | | | |
| 0021 | HUMAYUN KABIR | 21-Oct-2019 | Present | 10:05 | 17:07 | 7:02 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 21-Oct-2019 | Present | 10:05 | 17:07 | 7:02 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 21-Oct-2019 | Present | 10:30 | 14:43 | 4:13 | 00:00 | 00:30 | 2:16 | | | | | |
| 0024 | BAKKAS ALI | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | | | | | |
| 0025 | BINOY BISWAS | 21-Oct-2019 | Present | 10:35 | 16:17 | 5:42 | 00:00 | 00:35 | 00:42 | | | | | |

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|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 21-Oct-2019 | Present | 10:17 | 16:36 | 6:19 | 00:00 | 00:17 | 00:23 | |
| 0029 | ABHISHEK GHOSH | 21-Oct-2019 | Present | 10:37 | 16:43 | 6:06 | 00:00 | 00:37 | 00:16 | |
| 0030 | ABHIJIT SINGHA | 21-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 22-Oct-2019 | Present | 10:26 | 17:14 | 6:48 | 00:00 | 00:26 | 00:00 | | No of Present Employees | | 23.5 | 78.33% |
| 0003 | SUCHITRA GHOSH | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | No of Absent Employees | | 6.5 | 21.67% |
| 0004 | LUNEE DUTTA | 22-Oct-2019 | Present | 10:32 | 16:00 | 5:28 | 00:00 | 00:32 | 00:59 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 22-Oct-2019 | Present | 10:30 | 16:26 | 5:56 | 00:00 | 00:30 | 00:33 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 22-Oct-2019 | Present (No OutPunch) | 10:11 | | 6:49 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 12 | 40% |
| 0007 | KABITA ROY | 22-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 20 | 66.67% |
| 0008 | KANISKA DAS | 22-Oct-2019 | Absent (No OutPunch) | 17:05 | | 00:01 | 00:30 | 7:05 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | | | | |
| 0011 | MITASHREE ROY | 22-Oct-2019 | Present (No OutPunch) | 10:27 | | 6:33 | 00:00 | 00:27 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | | | | |
| 0013 | RAJDIP SAHA | 22-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | | | | |
| 0015 | DURBANANDA JENA | 22-Oct-2019 | Present | 10:12 | 16:20 | 6:08 | 00:00 | 00:00 | 00:39 | | | | | |
| 0016 | URMI MAITRA | 22-Oct-2019 | Present | 10:12 | 16:20 | 6:08 | 00:00 | 00:00 | 00:39 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 22-Oct-2019 | Present | 10:12 | 16:20 | 6:08 | 00:00 | 00:00 | 00:39 | | | | | |
| 0018 | KEHARI LAL | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 22-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 22-Oct-2019 | Present (No OutPunch) | 10:32 | | 6:28 | 00:00 | 00:32 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 22-Oct-2019 | Present | 11:09 | 16:43 | 5:34 | 00:00 | 1:09 | 00:16 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 22-Oct-2019 | Present | 11:09 | 16:43 | 5:34 | 00:00 | 1:09 | 00:16 | | | | | |
| 0023 | SUNIL GHOSH | 22-Oct-2019 | ½Present | 11:53 | 15:21 | 3:28 | 00:00 | 1:53 | 1:38 | | | | | |
| 0024 | BAKKAS ALI | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | | | | | |

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| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0025 | BINOY BISWAS | 22-Oct-2019 | Present | 10:31 | 16:22 | 5:51 | 00:00 | 00:31 | 00:37 | |
| 0026 | ARPITA DAS | 22-Oct-2019 | Present | 10:33 | 16:00 | 5:27 | 00:00 | 00:33 | 00:59 | |
| 0027 | OINDRILA MAITRA | 22-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 22-Oct-2019 | Present | 10:11 | 16:20 | 6:09 | 00:00 | 00:00 | 00:39 | |
| 0029 | ABHISHEK GHOSH | 22-Oct-2019 | Present | 10:29 | 16:35 | 6:06 | 00:00 | 00:29 | 00:24 | |
| 0030 | ABHIJIT SINGHA | 22-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 23-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 24.5 | 81.67% |
| 0003 | SUCHITRA GHOSH | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | No of Absent Employees | | 5.5 | 18.33% |
| 0004 | LUNEE DUTTA | 23-Oct-2019 | Present | 10:42 | 16:07 | 5:25 | 00:00 | 00:42 | 00:52 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 23-Oct-2019 | Present | 10:36 | 17:02 | 6:26 | 00:00 | 00:36 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | No of Late Coming(Without Remarks) | | 9 | 30% |
| 0007 | KABITA ROY | 23-Oct-2019 | Present | 10:35 | 17:03 | 6:28 | 00:00 | 00:35 | 00:00 | | No of Early Going (Without Remarks) | | 19 | 63.33% |
| 0008 | KANISKA DAS | 23-Oct-2019 | Present | 10:02 | 16:11 | 6:09 | 00:00 | 00:00 | 00:48 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | | | | |
| 0011 | MITASHREE ROY | 23-Oct-2019 | Present (No OutPunch) | 10:37 | | 6:23 | 00:00 | 00:37 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | | | | |
| 0013 | RAJDIP SAHA | 23-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 23-Oct-2019 | Present | 10:09 | 16:33 | 6:24 | 00:00 | 00:00 | 00:26 | | | | | |
| 0015 | DURBANANDA JENA | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:26 | | | | | |
| 0016 | URMI MAITRA | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:25 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:25 | | | | | |
| 0018 | KEHARI LAL | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:25 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 23-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 23-Oct-2019 | Present | 10:26 | 16:53 | 6:27 | 00:00 | 00:26 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 23-Oct-2019 | Present | 10:05 | 17:29 | 7:24 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 23-Oct-2019 | Present | 10:05 | 17:29 | 7:24 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 23-Oct-2019 | ½Present | 11:21 | 14:19 | 2:58 | 00:00 | 1:21 | 2:40 | | | | | |
| 0024 | BAKKAS ALI | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:25 | | | | | |
| 0025 | BINOY BISWAS | 23-Oct-2019 | Present | 10:29 | 16:21 | 5:52 | 00:00 | 00:29 | 00:38 | | | | | |

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|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 23-Oct-2019 | Present | 10:36 | 16:06 | 5:30 | 00:00 | 00:36 | 00:53 | |
| 0027 | OINDRILA MAITRA | 23-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 23-Oct-2019 | Present | 10:09 | 16:34 | 6:25 | 00:00 | 00:00 | 00:25 | |
| 0029 | ABHISHEK GHOSH | 23-Oct-2019 | Present | 10:35 | 16:14 | 5:39 | 00:00 | 00:35 | 00:45 | |
| 0030 | ABHIJIT SINGHA | 23-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

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|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | Total No of Employees | | | |
| 0001 | DR. SWATI JAJOO | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 21.5 | 71.67% |
| 0003 | SUCHITRA GHOSH | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | No of Absent Employees | | 8.5 | 28.33% |
| 0004 | LUNEE DUTTA | 24-Oct-2019 | Present | 10:49 | 15:36 | 4:47 | 00:00 | 00:49 | 1:23 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 24-Oct-2019 | Present | 10:32 | 16:27 | 5:55 | 00:00 | 00:32 | 00:32 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | No of Late Coming(Without Remarks) | | 8 | 26.67% |
| 0007 | KABITA ROY | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 18 | 60% |
| 0008 | KANISKA DAS | 24-Oct-2019 | ½Present | 10:09 | 11:51 | 1:42 | 00:00 | 00:00 | 5:08 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0011 | MITASHREE ROY | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0013 | RAJDIP SAHA | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0015 | DURBANANDA JENA | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0016 | URMI MAITRA | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0018 | KEHARI LAL | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 24-Oct-2019 | Present (No OutPunch) | 10:46 | | 6:14 | 00:00 | 00:46 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 24-Oct-2019 | Present | 10:31 | 17:19 | 6:48 | 00:00 | 00:31 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 24-Oct-2019 | Present | 10:31 | 17:19 | 6:48 | 00:00 | 00:31 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 24-Oct-2019 | Present | 10:31 | 17:19 | 6:48 | 00:00 | 00:31 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | | | | | |
| 0025 | BINOY BISWAS | 24-Oct-2019 | Present | 10:37 | 16:05 | 5:28 | 00:00 | 00:37 | 00:54 | | | | | |

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|---------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 24-Oct-2019 | Present | 10:14 | 15:58 | 5:44 | 00:00 | 00:00 | 1:01 | |
| 0029 | ABHISHEK GHOSH | 24-Oct-2019 | Present | 11:13 | 16:12 | 4:59 | 00:00 | 1:13 | 00:47 | |
| 0030 | ABHIJIT SINGHA | 24-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------------------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|------|--------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 13.5 | 45% |
| 0003 | SUCHITRA GHOSH | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | No of Absent Employees | | 16.5 | 55% |
| 0004 | LUNEE DUTTA | 25-Oct-2019 | ½Present | 10:36 | 14:03 | 3:27 | 00:00 | 00:36 | 2:56 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 25-Oct-2019 | ½Present | 10:24 | 14:00 | 3:36 | 00:00 | 00:24 | 2:59 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | No of Late Coming(Without Remarks) | | 10 | 33.33% |
| 0007 | KABITA ROY | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 20 | 66.67% |
| 0008 | KANISKA DAS | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0011 | MITASHREE ROY | 25-Oct-2019 | Present (No OutPunch) | 10:40 | | 6:20 | 00:00 | 00:40 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0013 | RAJDIP SAHA | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0015 | DURBANANDA JENA | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0016 | URMI MAITRA | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0018 | KEHARI LAL | 25-Oct-2019 | ½Present | 10:14 | 14:11 | 3:57 | 00:00 | 00:00 | 2:48 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 25-Oct-2019 | Present | 10:35 | 15:58 | 5:23 | 00:00 | 00:35 | 1:01 | | | | | |
| 0020 | NILABHRA GHOSH | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 25-Oct-2019 | ½Present | 10:34 | 14:11 | 3:37 | 00:00 | 00:34 | 2:48 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 25-Oct-2019 | ½Present | 10:34 | 14:12 | 3:38 | 00:00 | 00:34 | 2:47 | | | | | |
| 0023 | SUNIL GHOSH | 25-Oct-2019 | Present (No OutPunch) | 10:47 | | 6:13 | 00:00 | 00:47 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | | | | | |
| 0025 | BINOY BISWAS | 25-Oct-2019 | Present (No OutPunch) | 10:39 | | 6:21 | 00:00 | 00:39 | 00:00 | | | | | |

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|----------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 25-Oct-2019 | ½Present | 10:57 | 14:03 | 3:06 | 00:00 | 00:57 | 2:56 | |
| 0027 | OINDRILA MAITRA | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 25-Oct-2019 | ½Present | 10:15 | 14:11 | 3:56 | 00:00 | 00:00 | 2:48 | |
| 0029 | ABHISHEK GHOSH | 25-Oct-2019 | ½Present | 10:44 | 14:11 | 3:27 | 00:00 | 00:44 | 2:48 | |
| 0030 | ABHIJIT SINGHA | 25-Oct-2019 | Absent | | | 00:00 | 00:00 | 00:00 | 00:00 | |

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks | Summary | | | in % |
|----------|-----------------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|-------------------------------------|--|----|------|
| | | | | | | | | | | | | | | |
| 0001 | DR. SWATI JAJOO | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | Total No of Employees | | 30 | |
| 0002 | DEBASISH DAS | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Present Employees | | 0 | 0% |
| 0003 | SUCHITRA GHOSH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Absent Employees | | 0 | 0% |
| 0004 | LUNEE DUTTA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On Leave | | 0 | 0% |
| 0005 | MD WASIM RAZA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Employees On OD | | 0 | 0% |
| 0006 | MD SHAWKAT ALI | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(Without Remarks) | | 0 | 0% |
| 0007 | KABITA ROY | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (Without Remarks) | | 0 | 0% |
| 0008 | KANISKA DAS | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Late Coming(With Remarks) | | 0 | 0% |
| 0009 | FARUK KOWSAR | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | No of Early Going (With Remarks) | | 0 | 0% |
| 0010 | PASUPULA NAGESH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0011 | MITASHREE ROY | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0012 | MANABENDU HALDER | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0013 | RAJDIP SAHA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0014 | ANTARA SARKAR | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0015 | DURBANANDA JENA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0016 | URMI MAITRA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0017 | AKHILESH KUMAR PANDEY | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0018 | KEHARI LAL | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0019 | SATYANARAYAN SARKAR | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0020 | NILABHRA GHOSH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0021 | HUMAYUN KABIR | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0022 | PROTAP BHATTACHARJEE | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0023 | SUNIL GHOSH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0024 | BAKKAS ALI | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |
| 0025 | BINOY BISWAS | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | | | | | |

Attendance Summary Report

Oct 20 2019 To Oct 26 2019

Printed On : Jan 10 2020 11:56

| Emp Code | Emp Name | Att. Date | Status | In Time | Out Time | Duration | OT | Late By | Early By | Remarks |
|----------|-----------------|-------------|-----------|---------|----------|----------|-------|---------|----------|---------|
| 0026 | ARPITA DAS | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0027 | OINDRILA MAITRA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0028 | JIAUL SEIKH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0029 | ABHISHEK GHOSH | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |
| 0030 | ABHIJIT SINGHA | 26-Oct-2019 | WeeklyOff | | | 00:00 | 00:00 | 00:00 | 00:00 | |